



Beechwood Junior School



Parent Governor Nominations

September 2025

Dear Parents and Carers,

There is currently one parent governor vacancy on the Governing Body and I therefore invite you to stand for election as a parent governor, or nominate another parent to do so. Nominations must be from parents or carers with children at the school on the day that nominations close. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

Together with the headteacher, governors have overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Each individual governor is a member of a governing board, which is established in law as a corporate body. Individual governors may not act independently of the rest of the governing board; decisions are the joint responsibility of the governing board.

The role of the governing board is a strategic one, its key functions are to:

- set the aims and objectives for the school;
- set the policies for achieving those aims and objectives;
- set the targets for achieving those aims and objectives;
- monitor and evaluate the progress the school is making towards achievement of its aims and objectives;
- be a source of challenge and support to the headteacher (a critical friend)

Anyone wishing to put themselves forward should have a keen interest in the school and be prepared to play an active part in the governing body's work. You will be expected to undertake relevant training and attend Full Governing Body meetings, there are 2 meetings per term, for 2 hours. These are held on a Monday at 6pm via Microsoft Teams. In terms of commitment, including attending meetings, reading papers, training and visiting the school, it amounts to approximately 6-8 hours on average per month.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. However, we would particularly welcome nominations from parents with the skills and experience in SEND, and with links with the local community and businesses.

Governors need the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question and analyse, and to make connections between different types of information and have a willingness to learn. Confidentiality is essential, especially around staffing, pupil and financial matters.

There can be up to 12 governors at the school made up from the following categories: 2 Parent Governors, the Headteacher, 1 Staff Governor and up to 8 co-opted Governors. Please see our website for more details.

If you are still interested you will need to compete the nomination form including your supporting statement (a brief factual statement about yourself NOT an "election address") and the signed declaration form showing you are eligible to serve as a governor and return them to the Clerk to Governors, via email to b.stannard@hillbourne.poole.sch.uk no later than 10am on 17th October 2025.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

Beth Stannard

Mrs Beth Stannard, Clerk to the Governors

BEECHWOOD JUNIOR SCHOOL**Nomination Form
Offer to Serve as Parent Governor**

I wish to serve as a parent governor and to be a candidate if an election is necessary.

I confirm that I am eligible to serve as a school governor and enclose a completed Declaration Form.

I enclose a brief statement about myself (max 250 words) for circulation to voters should there be more than one candidate standing for the position.

Full name:	
Address: (incl postcode)	
Telephone number	
Email address	
Names of children at school & year groups	

Supporting statement

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Signed: _____ Date: _____

These forms should be returned to the school by 10am on 17th October **2025**. They can be emailed to b.stanard@hillbourne.poole.sch.uk

Parent Governor Declaration

Name:

Purpose:

To ensure all those persons proposing to put themselves forward to be elected or appointed as Parent Governors are eligible to do so according to current regulations or articles of association.

Declaration details:

I declare that I am not disqualified from serving as a school governor and that:

1. **I am** aged 18 or over at the date of this election or appointment
2. **I do not** have any disclosed criminal convictions that would preclude me from being or working with children or young adults;
3. **I do not** already hold a governorship at the same school;
4. **I am not** an elected member of the Local Authority (councillor);
5. **I am not** an employee at the school nor do I hold a contract otherwise deemed to be classed as employment at the school for a total of more than 500 hours per year;
6. **I am not** the subject of a bankruptcy restrictions order;
7. **My estate has not been** sequestrated (temporarily repossessed) and the sequestration has not been discharged, annulled or reduced;
8. **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
9. **I am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
10. **I am not** disqualified from working with children;
11. **I have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
12. **I have not**, in the twenty years prior to becoming a governor, been convicted as foresaid of any offence and have had passed on me a sentence of imprisonment for a period of not less than two and a half years;
13. **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years
14. **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
15. **I will provide** any necessary details to enable the school to make an application under section 113B of the Police Act 1997© for a criminal records certificate or Disclosure and Barring check dependant on the schools safeguarding policy.

Personal Details:

Address:

Telephone:

Email:

Signed:

Date of Birth: