



4th July 2024

Dear Parent / Carer

New Lunch Ordering System

We are excited to share that we are introducing a new lunch ordering system, School Grid, when we return in September 2024. Some of you may be familiar with this system as it is currently used at Glenfield Infant School.

We are in the process of adding our pupils to the new system and you will receive an email from School Grid with information on how to set up your account before the end of term.

What changes will you see:

- Payment for your child's lunches will be made through your new School Grid account and no longer via MCAS.
- The children will continue to make their lunch choice in the classroom at morning registration. In addition, parents/carers will have the opportunity to pre order their child's lunches from home in advance and up to 8.30am each day.

If your child is in receipt of free school meals the system will recognise this, however you can still order your child's lunches as above.

If you know your child will be late to school for any reason, such as a medical appointment, and would require a school lunch that day we would encourage you to book their lunch in advance to ensure the availability of their choice.

Please ensure that your child's account is kept in credit. School Grid will manage the payments on behalf of the school. Any debt of greater than 5 days will mean that your child will be unable to order a school lunch until the account is bought up to date.

We have also attached a fact sheet which includes a Frequently Asked Questions section and will hopefully answer any questions that you may have.

Yours sincerely

Mrs L Phillips
Headteacher

