Year 4 Computing Summer 2

What should I already know?

- I know why I should not share personal information online
- I know that information about me can be found online
- I know that I can search for information about someone online which can include personal information
- I know that personal information online can be copied
- I know that personal information can be shared
- I know that personal information can be created online
- I know how sharing certain information online can be unacceptable
- I know different types of media.
- I know digital devices can record sound and play it back
- I can record sound using a digital device
- I can save a recorded sound using a digital device
- I can record a sound to produce a specific outcome

What am I going to learn in this unit?

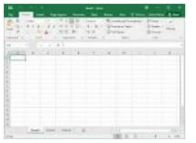
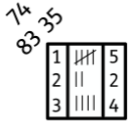
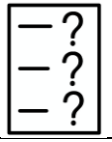
Digital Literacy:

- I know how to use technology safely
- I know what acceptable and unacceptable behaviour means
- I know what acceptable and unacceptable behaviour is when using technology
- I know what inappropriate behaviour looks like in school
- I know who to report concerns and inappropriate behaviour to in school and at home

Information Technology:

- I know what a spreadsheet is
- I know how a questionnaire collects information
- I can create a questionnaire to collect specific information
- I can input data from a questionnaire into a spreadsheet
- I can export data from a spreadsheet into a chart
- I know why data is presented in charts
- I can change data in a spreadsheet

Vocabulary I need to know

Excel		a spreadsheet program that one can use to calculate, record, and analyse numerical digits or calculations
Spreadsheet		represents information in a grid of rows and columns
Data		units of information
Questionnaire		gathering information on some subject or subjects
Analyse		study or examine something carefully in a methodical way
Concern		to cause worry to someone
responsible		the cause of something